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PART I

Acts, Ordinances, President's Orders and Regulations

SENATE SECRETARIAT

Islamabad, the 6th July, 2022

No. F.24 (53)/2022-Legis.—The following Act of *Majlis-e-Shoora* (Parliament) received the assent of the President on 6th July, 2022 and is hereby published for general information:—

ACT NO. XIV OF 2022

An Act to provide for the establishment of International Institute of Science, Arts and Technology.

WHEREAS it is expedient to provide for the establishment of International Institute of Science, Arts and Technology and to provide for matters connected therewith and ancillary thereto;

It is hereby enacted as follows: —

(955)

Price: Rs. 60.00

[8436(2022)/Ex. Gaz.]

CHAPTER I
PRELIMINARY

1. **Short title, extent, and commencement.**—(1) This Act shall be called the International Institute of Science, Arts and Technology Act, 2022.

(2) It extends to the whole of Pakistan.

(3) It shall come, into force at once.

2. **Definitions.** —In this Act, unless there is anything repugnant in the subject or context,-

- (i) “Academic Council” Means the Academic Council of the Institute;
- (ii) “Authority” means any of the Authorities of the Institute specified or set up in terms of section 20;
- (iii) “Board of Governors” means the Board of Governors of the Institute;
- (iv) “Chancellor” means the Chancellor of the Institute;
- (v) “Company” means Techdamics (Pvt) Limited registered under Section 16 of Companies Act, 2017 with Security & Exchange Commission (SECP) of Pakistan *vide* registration number 0164833;
- (vi) “Commission” Means the Higher Education Commission set up under the Higher Education Commission Ordinance, 2002 (LIII of 2002);
- (vii) “Constituent Collage” means an educational institution, by whatever name described, maintained and administered by the institute;
- (viii) “Dean” means the head of a Faculty or the head of an academic body granted the status of a Faculty by this Act or by the Statutes or Regulations;
- (ix) “Department” means a teaching department maintained and administered, or recognized by the Institute in the manner prescribed;
- (x) “Director” means the head of an institute established as a constituent institution by the Institute by Statutes or Regulations in terms of the powers delegated by this Act;

- (xi) "Faculty" means an administrative and academic unit of the Institute consisting of one or more schools, as prescribed;
- (xii) "Government" means the Federal Government;
- (xiii) "Institute" means the International Institute of Science, Arts and Technology;
- (xiv) "Institute Teacher" means a whole-time teacher appointed and paid by the Institute, or recognized by the Institute as such;
- (xv) "Patron" means the Patron of the Institute;
- (xvi) "Prescribed" means prescribed by Statutes, Regulations or Rules made under this Act;
- (xvii) "Principal" means the head of a constituent unit/college;
- (xviii) "Representation Committees" means the Representation Committees constituted under section 25;
- (xix) "Review Panel" means the Review Panel set up by the Chancellor in accordance with the provisions of this Act;
- (xx) "Search Committee" means the Search Committee set up by the Board of Governors under this Act;
- (xxi) "Schedule" means a Schedule to this Act;
- (xxii) "Statutes, Regulations and Rules" mean the Statutes, Regulations and Rules made under this Act and for the time being in force;
- (xxiii) "Syndicate" means the Syndicate of the Institute;
- (xxiv) "Teachers" include Professors, Associate Professors, Assistant Professors, and lecturers engaged whole-time by the Institute or by a constituent and such other persons as may be declared to be teachers by Regulations; and
- (xxv) "Vice-Chancellor" means the Vice-Chancellor of the Institute.

CHAPTER II THE INSTITUTE

3. **Establishment and incorporation of the Institute.**—(1) There shall be established an Institute to be called the International Institute of Science, Arts and Technology.

(2) The Institute shall consist of the following, namely:—

- (a) the Patron, the Chancellor, the members of the Board of Governors, Syndicate, and the *Vice-Chancellor*;
- (b) the members of the authorities of the Institute established under section 17;
- (c) all Institute Teachers and persons recognized as students of the Institute in accordance with terms prescribed from time to time; and
- (d) all other full-time officers and members of the staff of the Institute.

(3) The Institute shall be a body corporate by such name as may be notified and shall have perpetual succession and a common seal, and may sue and be sued by the said name.

(4) The Institute shall be competent to acquire and hold property, both moveable and immovable, and to lease, sell or otherwise transfer any movable and immovable property which may have become vested in or been acquired by it.

(5) Notwithstanding anything contained in any other law for the time being in force, the Institute shall have academic, financial and administrative autonomy, including the power to employ officers, teachers and other employees on such terms as may be prescribed, subject to the terms of this Act and the Higher Education Commission Act, 2002 (LIII of 2002). In particular, and without prejudice to the authority granted to the Commission by the law, the Government or an authority or auditor appointed by the Government shall have no power to question the policy underlying the allocation of resources approved by the Board of Governors in the annual budget of the Institute.

4. **Powers and functions of the Institute.**—The Institute shall have the following Powers, namely.—

- (i) to provide for education and scholarship in such branches of knowledge as it may deem fit, and to make provision for research,

service to society and for the application, advancement and dissemination of knowledge in such manner as it may determine;

- (ii) to prescribe courses of studies to be conducted by it and the constituent colleges/units;
- (iii) to hold examinations and to award and confer degrees, diplomas, certificates and other academic distinctions to and on persons who have been admitted to and have passed its examinations under prescribed conditions;
- (iv) to prescribe the terms and conditions of employment of the officers, teachers and other employees of the Institute and to lay down terms and conditions that may be different from those applicable to government servants in general;
- (v) to engage, where necessary, persons on contracts of specified duration and to specify the terms of each engagement;
- (vi) to confer honorary degrees or other distinctions on approved persons in the manner prescribed;
- (vii) to provide for such instruction for persons not being students of the Institute as it may prescribe, and to grant certificates and diplomas to such persons;
- (viii) to institute programmes for the exchange of students and teachers between the institute and other institutes, universities, educational institutions and research organizations, inside as well as outside Pakistan;
- (ix) to provide career counselling and job search services to students and alumni;
- (x) to maintain linkages with alumni;
- (xi) to develop and implement fund-raising plans;
- (xii) to provide and support the Academic development of the faculty of the Institute;
- (xiii) to confer degrees on persons who have carried on independent research under prescribed conditions;

- (xiv) to accept the examinations passed and the period of study spent by students of the Institute at other universities and places of learning equivalent to such examinations and periods of study in the Institute, as it may prescribe, and to withdraw such acceptance;
- (xv) to co-operate with other Universities, public authorities or private organizations, inside as well as outside Pakistan, in such manner and for such purposes as it may prescribe;
- (xvi) to institute Professorships, Associate Professorships, Assistant Professorships and Lectureships and any other posts and to appoint persons thereto;
- (xvii) to create posts for research, extension, administration and other related purposes and to appoint persons thereto;
- (xviii) to recognize selected members of the teaching staff of colleges or educational institutions admitted to the privileges of the Institute or such other persons as it may deem fit, as Institute Teachers;
- (xix) to institute and award financial assistance to students in need, fellowships, scholarships, bursaries, medals and prizes under prescribed conditions;
- (xx) to establish teaching constituent colleges, departments, faculties, institutes, museums and other centres of learning for the development of teaching and research, professional and technical training and special studies and to make such arrangements for their maintenance, management and administration as it may prescribe;
- (xxi) to, provide for the residence of the students of the Institute and the constituent units, to institute and maintain halls of residence and to approve or license hostels and lodging;
- (xxii) to maintain order, discipline and security on the campuses of the Institute and the constituent units;
- (xxiii) to promote the extra-curricular and recreational activities of such students, and to make arrangements for promoting their health and general welfare;
- (xxiv) to demand and receive such fees and other charges as it may determine;

- (xxv) to make provision for research, advisory or consultancy services and with these objects to enter into arrangements with other institutions, public or private bodies, commercial and industrial enterprises under prescribed conditions;
- (xxvi) to enter into, carry out, vary or cancel contracts;
- (xxvii) to receive and manage property transferred and grants, contributions made to the Institute and to invest any fund representing such property, grants, bequests, trusts, gifts, donations, endowments or contributions in such manner as it may deem fit;
- (xxviii) to provide for the printing and publication of research and other works; and
- (xxix) to do all such other acts as may be requisite or expedient for furtherance of objectives of the Institute as a centre of education, learning, research, professional and technical training, special studies, and for safeguarding tangible and intangible cultural heritage.

5. **Institute open to all classes, creeds, etc.**—(1) The Institute shall be open to all persons of any gender and of whatever religion, race, creed, class, colour or domicile and no person shall be denied privileges of the Institute on these grounds.

(2) An increase in any fee or charge that is in excess of ten percent per annum on an annualized basis from the last such increase may not be made except in special circumstances, and only with the approval of the Chancellor.

(3) The Institute shall institute financial aid programmes for students in need, to the extent considered feasible by the Board of Governors given the resources available, so as to enable admission and access to the Institute and the various opportunities provided by it to be based on merit rather than ability to pay.

6. **Teaching at the Institute.**—(1) All, recognized teaching, professional and technical training in various courses shall be conducted by the Institute or the schools in the prescribed manner and may include lectures, tutorials, discussions, seminars, demonstrations, distance learning and other methods of instruction as well as practical work in the laboratories, hospitals, workshops and other governmental or private organizations subject to policies prescribed by the Commission.

(2) The Institute may set up any number of campuses, at such places in Pakistan or abroad as the Board of Governors may determine and with prior approval of Higher Education Commission.

(3) The authority responsible for organizing recognized teaching shall be such as may be prescribed.

CHAPTER III OFFICERS OF THE INSTITUTE

7. **Principal officers.**—The following shall be the principal officers of the Institute, namely:—

- (a) the Patron;
- (b) the Chancellor;
- (c) the Vice-chancellor;
- (d) the Pro Vice Chancellor;
- (e) the Deans;
- (f) the Principals of the constituent colleges/units;
- (g) the Chairpersons of the teaching departments;
- (h) the Registrar;
- (i) the Treasurer;
- (j) the Controller of Examinations; and
- (k) such other persons as may be prescribed by the Statutes or Regulations to be the principal officers of the Institute.

8. **Patron.**—(1) The President of Islamic Republic of Pakistan shall be the Patron of the Institute.

(2) The Patron shall, when present, preside at the convocation of the institute, in the absence of the Patron, the Chancellor shall preside over the convocation of the Institute.

(3) Every proposal to confer an honorary degree shall be subject to confirmation by the Patron.

9. **Visitation.**—(1) The Patron may, in accordance with the terms and procedures as may be prescribed, cause an inspection or inquiry to be made on his own motion or at the request of the Commission in respect of any matter connected with the affairs of the Institute and shall, from time to time, direct any person or persons to inquire into or carry out inspection of—

- (a) the Institute, its building, laboratories, libraries, and other facilities;
- (b) any Institution, department or hostel maintained by the Institute;
- (c) the adequacy of financial and human resources;
- (d) the teaching, research, curriculum, examination, and other matters of the Institute; and
- (e) such other matters as the Patron may specify.

(2) The Patron shall communicate to the Board of Governors his views with regard to the result of visitation and shall, after ascertaining the views of the Board of Governors, advise the Chancellor on the action to be taken by it.

(3) The Chancellor shall, within such time as may be specified by the Patron, communicate to him such action, if any, as has been taken or may be proposed to be taken upon the results of visitation.

(4) Where the Board of Governors does not, within the time specified, take action to the satisfaction of the Patron, the Patron may issue such directions as he/she deems fit and Board of Governors shall comply with all such directions

10. **Chancellor.**—(1) The Chairperson of the Board of Directors of Techdamics (Pvt) Limited shall be Chancellor of the Institute.

(2) The members of the Board of Governors as well as the Vice-Chancellor shall be appointed by the Chancellor from amongst the persons recommended by the Representation Committee set up for this purpose or the Search Committee, respectively established in accordance with this Act and the Statutes, as the case may be, along with those elected.

(3) If the Chancellor is satisfied that serious irregularity or mismanagement with respect to the affairs of the Institute has occurred, he may:-

- (a) as regards proceedings of the Board of Governors, direct that specified proceedings be reconsidered, and appropriate action taken within one month of the direction having been Issued:

Provided that if the Chancellor is satisfied that either no reconsideration has been carried out or that the reconsideration has failed to address the concern expressed, he may, after calling upon the Board of Governors to show cause in writing, appoint a five-member Review Panel to examine and report to the Chancellor on the functioning of the Board of Governors. The Review Panel shall be drawn from persons of eminence in academics and in the fields of law, accountancy and administration and the report of the Review Panel shall be submitted within such time as may be specified by the Chancellor: and

- (b) as regards proceedings of any Authority or with respect to matters within the competence of any Authority other than the Board of Governors, direct the Board of Governors to exercise powers under section 24.

11. Removal from the Board of Governors.—(1) The Chancellor may, upon the recommendation of the Review Panel, remove any person from the membership of the Board of Governors on the ground that such person:

- (a) has become of unsound mind; or
- (b) has become incapacitated to function as member of the Board of Governors; or
- (c) has been convicted by a court of law for an offence
- (d) Involving moral turpitude; or
- (e) has absented himself from two consecutive meetings without just cause; or
- (f) has been guilty of misconduct, including use of position for personal advantage of any kind, or gross inefficiency in the performance of functions.

(2) The Chancellor shall remove any person from the membership of the Board of Governors on a resolution calling for the removal of such person supported by at least three-fourths of the membership of the Board of Governors:

Provided that before passing such resolution the Board of Governors shall provide the member concerned a fair hearing:

Provided further that the provisions of this section shall not be applicable to the *Vice-Chancellor* in his capacity as a member of the Board of Governors.

12. **Vice-Chancellor.**—(1) There shall be a Vice-Chancellor of the Institute who shall be an eminent academician or a distinguished administrator and shall be appointed on such terms and conditions as may be prescribed.

(2) The Vice-Chancellor shall be the chief executive officer of the Institute responsible for all administrative and academic functions of the Institute and for ensuring that the provisions of this Act, Statutes, Regulations and Rules are faithfully observed to promote the general efficiency and good order of the Institute. The Vice-Chancellor shall have all powers prescribed for this purpose, including administrative control over the officers, teachers, and other employees of the Institute.

(3) The Vice-Chancellor shall, if present, be entitled to attend any meeting of any Authority or body of the Institute.

(4) The Vice-Chancellor, in an emergency requiring immediate action ordinarily not in the competence of the Vice-Chancellor, may take such action and forward, within seventy-two hours, a report of the action taken to the members of the Emergency Committee of the Board of Governors, to be set up by Statute. The Emergency Committee may direct such further action as is considered appropriate.

(5) The Vice-Chancellor shall also have the following powers, namely:—

- (a) to direct teachers, officers and other employees of the Institute to take up such assignments in connection with examination, administration and such other activities in the Institute as he may consider necessary for the purposes of the Institute;
- (b) to sanction by re-appropriation an amount not exceeding an amount specified by the Board of Governors for an unforeseen item not provided for in the budget and report it to the Board of Governors at the next meeting;
- (c) to make appointments of such categories of employees of the Institute and in such manner as may be prescribed by the Statutes;

- (d) to suspend, punish and remove, in accordance with prescribed procedure, from service officers, teachers and other employees of the Institute except those appointed by or with the approval of the Board of Governors;
- (e) to delegate, subject to such conditions as may be prescribed, any of his powers under this Act to an officer or officers of the Institute; and
- (f) to exercise and perform such other powers and functions as may be prescribed.

(6) The Vice-Chancellor shall preside at the convocation of the Institute in the absence of the Chancellor.

(7) The Vice-Chancellor shall present an annual report before the Board of Governors within three months of the close of the academic year. The annual report shall present such information as regards the academic year under review as may be prescribed, including disclosure of all relevant facts pertaining to—

- (a) academics;
- (b) research;
- (c) administration; and
- (d) finances.

(8) The Vice-Chancellor's annual report shall be made available, prior to its presentation before the Board of Governors, to all officers and Institute Teachers and shall be published in such numbers as are required to ensure its wide circulation.

13. Appointment and removal of the Vice-Chancellor.—(1) The Vice-Chancellor shall be appointed by the Chancellor on the basis of recommendations made by the Board of Governors.

(2) A Search Committee for the recommendation of persons suitable for appointment as Vice-Chancellor shall be constituted by the Board of Governors on the date and in the manner prescribed by the Statutes and shall consist of two eminent members of society nominated by the Chancellor, of whom one shall be appointed the Convener, two members of the Board of Governors, two distinguished Institute Teachers who are not members of the Board of Governors and one academician of eminence not employed by the

Institute. The two distinguished Institute Teachers shall be selected by the Board of Governors through a process, to be prescribed by Statute that provides for the recommendation of suitable names by the Institute Teachers in general. The Search Committee shall remain in existence till the time of appointment of the next Vice-Chancellor made by the Chancellor.

(3) The persons proposed by the Search Committee for appointment as Vice-Chancellor shall be considered by the Board of Governors and a panel of three, in order of priority, shall be recommended by the Board of Governors to the Chancellor:

Provided that the Chancellor may decline to appoint any of the three persons recommended and seek recommendation of a fresh panel. In the event of a fresh recommendation being sought by the Chancellor, the Search Committee shall make a proposal to the Board of Governors in the prescribed manner.

(4) The Vice-Chancellor shall be appointed for a renewable tenure of four years on terms and conditions prescribed by Statutes. The tenure of an incumbent Vice-Chancellor shall be renewed by the Chancellor on receipt of a resolution of the Board of Governors in support of such renewal:

Provided that the Chancellor may call upon the Board of Governors to reconsider such resolution once.

(5) The Board of Governors may, pursuant to a resolution in this behalf passed by three-fourths of its membership, recommend to the Chancellor the removal of the Vice-Chancellor on the ground of inefficiency, moral turpitude or physical or mental incapacity or gross misconduct, including misuse of position for personal advantage of any kind:

Provided that the Chancellor may make a reference to the Board of Governors stating the instances of inefficiency, moral turpitude or physical or mental incapacity or gross misconduct on the part of the Vice-Chancellor that have come to his notice. After consideration of the reference the Board of Governors may, pursuant to a resolution in this behalf passed by two-thirds of its membership, recommend to the Chancellor the removal of the Vice-Chancellor:

Provided further that prior to a resolution for the removal of the Vice-Chancellor being voted upon the Vice-Chancellor shall be given an opportunity of being heard.

(6) A resolution recommending the removal of the Vice-Chancellor shall be submitted to the Chancellor forthwith. The Chancellor may accept the recommendation and order removal of the Vice Chancellor or return the recommendation to the Board of Governors.

(7) At any time when the office of the Vice-Chancellor is vacant, or the Vice-Chancellor is absent or is unable to perform the functions of his office due to illness or some other cause, the Board of Governors shall make such arrangements for the performance of the duties of the Vice-Chancellor as it may deem fit.

14. **Registrar.**—(1) There shall be a Registrar of the Institute to be appointed by the Board of Governors on the recommendation of the Vice-Chancellor, on such terms and conditions as may be prescribed.

(2) The experience as well as the professional and academic qualifications necessary for appointment to the post of the Registrar shall be as may be prescribed.

(3) The Registrar shall be a full-time officer of the Institute and shall,—

(a) be the administrative head of the secretariat of the Institute and be responsible for the provision of secretariat support to the Authorities of the Institute;

(b) be the custodian of the common seal and the academic records of the institute;

(c) maintain a register of registered graduates in the prescribed manner;

(d) supervise the process of election, appointment or nomination of members to the various authorities and other bodies in the prescribed manner; and

(e) perform such other duties as may be prescribed.

(4) The term of office of the Registrar shall be a renewable period of three years:

Provided that the Board of Governors may, on the advice of the Vice-Chancellor, terminate the appointment of the Registrar on grounds of inefficiency or misconduct in accordance with prescribed, procedure.

15. **Treasurer.**—(1) There shall be a Treasurer of the Institute to be appointed by the Board of Governors on the recommendation of the Vice-Chancellor, on such terms and conditions as may be prescribed.

(2) The experience and the professional and academic qualifications necessary for appointment to the post of the Treasurer shall be as may be prescribed

(3) The Treasurer shall be the chief financial officer of the Institute and shall,—

- (a) manage the assets, liabilities, receipts, expenditures funds and investments of the Institute;
- (b) prepare the annual and revised budget estimates of the Institute and present them to the Syndicate or a committee thereof for approval and incorporation in the budget to be presented to the Board of Governors;
- (c) ensure that the funds of the Institute are expended on the purposes for which they are provided;
- (d) have the accounts of the Institute audited annually to, be available for submission to the Board of Governors within six months of the close of the financial year; and
- (e) perform such other duties as may be prescribed.

(4) The term of office of the Treasurer shall be a renewable period of three years:

Provided that the Board of Governors may, on the advice of the Vice-Chancellor, terminate the appointment of the Treasurer on grounds of inefficiency or misconduct in accordance with prescribed procedure.

16. Controller of Examinations.—(1) There shall be a Controller of Examinations, to be appointed by the Board of Governors on the recommendation of the Vice-Chancellor, on such terms and conditions as may be prescribed.

(2) The minimum qualifications necessary for appointment to the post of the Controller of Examinations shall be as may be prescribed.

(3) The Controller of Examinations shall be a full-time officer of the Institute and shall be responsible for all matters connected with the conduct of examinations and perform such other duties as may be prescribed.

(4) The Controller of Examinations shall be appointed for a renewable term of three years:

Provided that the Board of Governors may, on the advice of the Vice-Chancellor, terminate the appointment of the Controller of Examinations on grounds of inefficiency or misconduct in accordance with prescribed procedure.

17. **Director Planning and Development.**—(1) There shall be a Director Planning & Development of the Institute to be appointed by the Board of Governors on the recommendation of the Syndicate for a period of three years (once renewable) on such terms & conditions as may be prescribed.

(2) The minimum experience as well as the professional and academic qualifications necessary for the appointment to the post of Director Planning & Development shall be prescribed.

(3) The Director Planning & Development shall be responsible for all matters connected with planning and development and perform such other duties as may be prescribed.

(4) The Director Planning & Development shall:

- (i) Prepare short and long-term plans and development programs to meet vision, goals and priorities set by the Institute management/ Board of Governors;
- (ii) Conduct comprehensive review, assessment, and analysis of development planning process (project identification, appraisal, selection, implementation, and monitoring) and mechanism;
- (iii) Develop a strategy for improving development planning processes and mechanisms based on findings of the situation analysis;
- (iv) Provide technical support. In developing project proposals and PCs-I, for the Institute;
- (v) Preparation of the PC-I, PC-II, PC-III, PC-IV, and PC-V;
- (vi) Preparation of cash work and activity plan;
- (vii) Preparation of quarterly expenditure statements;
- (viii) Preparation of monthly and quarterly progress reports;
- (ix) To coordinate with works, purchase, store units and accounts;
- (x) To communicate/submit reports, plans and projects to different donors.

(5) The Board of Governors may on the recommendations/advice of Syndicate, terminate the services of Director Planning and Development on

grounds of inefficiency or misconduct in accordance with the prescribed procedure.

18. Director Quality Enhancement Cell (QEC).—(1) There shall be a Director Quality Enhancement Cell (QEC) of the Institute to be appointed by the Board of Governors on the recommendation of Syndicate for a renewable period of three years on such terms & conditions as may be prescribed.

(2) The minimum experience as well as the professional and academic qualifications necessary for the appointment to the post of Director Quality Enhancement Cell (QEC) shall be as may be prescribed.

(3) The Director Quality Enhancement Cell (QEC) shall be responsible to:

- (i) review the quality standards and the quality of teaching and learning in each subject area;
- (ii) review the academic association with other institutions in terms of effective management of standards and quality of programs;
- (iii) defining clear and explicit standards as points of reference to the review to be carried out. It should also help the employees to know as to what they could expect from candidates;
- (iv) developing qualifications frameworks, by setting out the attributes and abilities that can be expected from the holder of a qualification, *i.e.* undergraduate and graduate programs;
- (v) developing program specifications. These are standards set of information clarifying what knowledge, understanding, skills and other attributes a student will have developed on successfully completing a specific program;
- (vi) developing quality assurance processes and methods of evaluation to affirm that the quality of provision and the standard of awards are being maintained and to foster curriculum, subject and staff development together with research and other scholarly activities;
- (vii) ensure that the Institute's quality assurance procedures are designed to fit in with the arrangements in place nationally and internationally for maintaining and improving the quality of Higher Education;

- (viii) developing procedures and processes, monitoring & evaluation systems, and standards for the following:
- (a) the Approval of new program
 - (b) annual monitoring and evaluation including program monitoring, faculty monitoring and student perceptions
 - (c) departmental review
 - (d) student feedback
 - (e) employer feedback
 - (f) quality assurance of undergraduate, graduate & doctoral programs
 - (g) institutional assessment and performance evaluation
 - (h) program specifications
 - (i) qualification framework
- (ix) director Quality Enhancement Cell (QEC) shall be the member of all statutory bodies/committees of the Institute.

(4) The Board of Governors may on the recommendations or advice of Syndicate, terminate the services of Director Quality Enhancement Cell (QEC) on grounds of inefficiency or misconduct in accordance with the prescribed procedure.

19. Director of Office of Research, Innovation and Commercialization (ORIC).--(1) There shall be a Director (ORIC) of the Institute to be appointed by the Board of Governors on the recommendation of Syndicate for a renewable period of three years on such terms and conditions as may be prescribed.

(2) The minimum experience as well as the professional and academic qualifications necessary for the appointment to the post of Director (ORIC) shall be as may be prescribed.

(3) The Director (ORIC) shall:-

- (i) manage and enhance the research activities of the Institute, develop research policies and priorities, work for fund raising for research,

mobilize faculty, business community and industry for research commercialization and serve as an effective advocate for research with the university/Institute and to its broader community of stakeholders and supporters;

- (ii) to supervise all aspects of the operation of the Office for Research including research administration (budgeting, auditing, accounting, human resources, management & maintenance of facilities and equipment, implementation of research contracts and human resources);
- (iii) to develop programs and activities that will increase funding for research from all public and private sources, establish and maintain excellent relationships with donors and *private sources, oversee proposals development and submission;
- (iv) to promote the development of public-private partnerships in support of Institute research, link the Institute's research community with the needs and priorities of the corporate sector, develop opportunities for applied research and explore opportunities for technology transfer and commercialization of Institute research (including incubators and research parks).
- (v) be responsible to monetize royalty streams from licenses,
- (vi) collaborate with the principal liaison for technical marking and licensing on the commercialization of the Institute's IP in coordination with other relevant department and offices,
- (vii) work in close liaison with the office of research and development, planning and development, and Institute's technology park.

(4) The Board of Governors may on the recommendations/advice of Syndicate, terminate the services of Director (ORIC) on grounds of inefficiency or misconduct in accordance with the prescribed procedure.

CHAPTER-IV

AUTHORITIES OF THE INSTITUTE

20. **Authorities.**—(1) The following shall be the Authorities of the Institute, namely.—

- (a) Authorities established by this Act,—
 - i. the Board of Governors;

- ii. the Syndicate; and
- iii. the Academic Council;
- (b) Authorities to be established by the Statutes,—
 - (i) Board of Advanced Studies and Research;
 - (ii) Board of Studies;
 - (iii) Selection Board;
 - (iv) Finance and Planning Committee;
 - (v) Search Committee for the appointment of the Vice-Chancellor;
 - (vi) Representation Committees for appointment to the Board of Governors, Syndicate and the Academic Council;
 - (vii) Quality Assurance Committee; and
 - (viii) Discipline Committee;

(2) The Board of Governors, the Syndicate and the Academic Council may set up such other committees or sub-committees, by whatever name described, as are considered desirable through Statutes or Regulations. Such committees or subcommittees shall be Authorities of the Institute for the purposes of this Act.

21. **Board of Governors.**—(1) The body responsible for the governance of the Institute shall be described as Board of Governors, and shall consist of the following, namely:—

- (a) the Chancellor who shall be the Chairperson of the Board of Governors;
- (b) the Vice-Chancellor;
- (c) the Pro Vice-Chancellor;
- (d) one member of the Government not below the rank of Additional Secretary from the concerned Ministry or any other department relevant to the special focus of the Institute;

- (e) four persons from society at large, preferably two or at least one female being persons of distinction in the fields of administration, management, education, academics, law, accountancy, medicine, fine arts, architecture, agriculture, science, technology, industry, and engineering such that the appointment of these persons reflects a balance across the various fields;
- (f) one person from amongst the alumni of the Institute;
- (g) two persons from the academic community of the country, other than an employee of the institute, at the level of professor or principal of a college;
- (h) four Institute Teachers (One from each tier i.e. Professor, Associate Professor, Assistant Professor and Lecturer);
- (i) one person nominated by the Commission;
- (j) two persons nominated by the Techdamics (Pvt) Ltd.

(2) The numbers of the members of the Board of Governors specified against clauses (f) to (i) of sub-section (1) may be increased by the Board of Governors through Statutes subject to condition that the total membership of the Board of Governors does not exceed twenty-one, with a maximum of five Institute Teachers, and the increase is balanced, to the extent possible, across the different categories specified in sub-section (1).

(3) All appointments to the Board of Governors shall be made by the Chancellor. Appointments of persons specified in clauses (f) to (g) of sub-section (1) shall be made from amongst a panel of three names for each vacancy recommended by the Representation Committee set up in terms of section 28 and in accordance with procedure as may be prescribed:

Provided that effort shall be made, without compromising on quality or qualification, to give fair representation to women on the Board of Governors:

Provided further that as regards the Institute Teachers specified in clause (h) of sub-section (1) the Board of Governors shall prescribe a procedure for appointment on the basis of elections that provide for voting by the various categories of Institute Teachers, Provided also that the Board of Governors may alternatively prescribe that appointment of Institute Teachers to the Board of Governors shall also be in the manner provided by this sub-section for the persons specified in clauses (f) to (g) of sub-section (1).

(4) Members of the Board of Governors, other than *ex-officio* members, shall hold office for three years. One-third of the members, other than *ex-officio* members, of the First Board of Governors, to be determined by lot, shall retire from office on the expiration of one year from the date of appointment by the Chancellor. One half of the remaining members, other than *ex-officio* members, of the First Board of Governors, to be determined by lot, shall retire from office on the expiration of two years from the date of appointment and the remaining one-half, other than *ex-officio* members, shall retire from office on the expiration of the third year:

Provided that no person, other than an *ex-officio* member, may serve on the Board of Governors for more than two consecutive terms:

Provided further that the Institute Teachers appointed to the Board of Governors may not serve for two consecutive terms.

(5) The Board of Governors shall meet at least twice in a calendar year.

(6) Service on the Board of Governors shall be on honorary basis. However, actual expenses may be reimbursed as prescribed.

(7) The Registrar shall be the Secretary of the Board of Governors.

(8) In the absence of the Chancellor, meetings of the Board of Governors shall be presided over by such member, not being an employee of the Institute or the Government, as the Chancellor may, from time to time, nominate. The member so nominated shall be the convener of the Board of Governors.

(9) Unless otherwise prescribed by this Act, all decisions of the Board of Governors shall be taken on the basis of the opinion of a majority of the members present. In the event of the members being evenly divided on any matter the person presiding over the meeting shall have a casting vote.

(10) The quorum for a meeting of the Board of Governors shall be two thirds of its membership, a fraction being counted as one.

22. Powers and functions of the Board of Governors.—(1) The Board of Governors shall have the power of general supervision over the Institute and shall hold the Vice-Chancellor and the Authorities accountable for all the functions of the Institute. The Board of Governors shall have all powers of the Institute not expressly vested in an Authority or officer by this Act and all other powers not expressly mentioned by this Act that are necessary for the performance of its functions.

(2) Without prejudice to the generality of the foregoing powers, the Board of Governors shall have the following powers:—

- (a) to approve the proposed annual plan of work, the annual and revised budgets, the annual report and the annual statement of account;-
- (b) to hold, control and lay down policy for the administration of the property, funds and investments of the Institute, including the approval of the sale and purchase or acquisition of immovable property;
- (c) to oversee the quality and relevance of the Institute's academic programmes and to review the academic affairs;
- (d) to approve the appointment of the Deans, Professors, Associate professors and such other senior faculty and senior administrators as may be prescribed;
- (e) to institute schemes, directions and guidelines for the terms and conditions of appointment of all officers, teachers and other employees of the Institute;
- (f) to approve strategic plans;
- (g) to approve financial resource development plans of the Institute;
- (h) to consider the drafts of Statutes and Regulations proposed by the Syndicate and the Academic Council and deal with them in the manner as provided for in sections 31 and 32, as the case may be:

Provided that the Board of Governors may frame a Statute or Regulation on its own initiative and approve it after calling for the advice of the Syndicate or the Academic Council as the case may be;

- (i) to annul by order in writing the proceedings of any Authority or officer if the Board of Governors is satisfied that such proceedings are not in accordance with the provisions of this Act, Statutes or Regulations after calling upon such Authority or officer to show cause why such proceedings should not be annulled;
- (j) to recommend to the Chancellor removal of any member of the Board of Governors in accordance with the provisions of this Act;

- (k) to make appointment of members of the Syndicate, other than *ex-officio* members, in accordance with the provisions of this Act;
- (l) to make appointment of members of the Academic Council, other than *ex-officio* members, in accordance with the provisions of this Act;
- (m) to appoint Emeritus Professors on such terms and conditions as may be prescribed;
- (n) to remove any person from the membership of any Authority if such person:
 - (i) has become of unsound mind; or
 - (ii) has become incapacitated to function as member of such Authority; or
 - (iii) has been convicted by a court of law for an offence involving moral turpitude, and
- (o) to determine the form, provide for the custody and regulate the use of the common seal of the Institute,

(3) The Board of Governors may, subject to the provisions of this Act delegate all or any of the powers and functions of any Authority, officer or employee of the Institute at its main campus, to any Authority, committee, officer or employee at its additional campus for the purpose of exercising such powers and Performing such functions in relation to such additional campus, and for this purpose the Board of Governors may create new posts or positions at the additional campus.

23. **Visitation.**—The Board of Governors may, in accordance with the terms and procedures as may be prescribed, cause an inspection to be made in respect of any matter connected with the Institute.

24. **Syndicate.**—(1) There shall be a Syndicate of the Institute consisting of the following:—

- (a) the Vice-Chancellor who shall be its Chairperson;
- (b) the Pro Vice-Chancellor;
- (c) the Deans of the Faculties of the Institute;

- (d) three professors from different departments, who are not members of the Board of Governors, to be elected by the Institute Teachers in accordance with procedure to be prescribed by the Board of Governors;
- (e) Principals of the constituent colleges/units;
- (f) the Registrar;
- (g) the Director (QEC);
- (h) the Director (ORIC);
- (i) the Director (P&D);
- (j) the Treasurer; and
- (k) the Controller of Examinations.

(2) Members of the Syndicate, other than *ex-officio* members, shall hold office for three years.

(3) As regards the three Professors described in clause (d) of sub-section (1) the Board of Governors may, as an alternative to elections, prescribe a procedure for proposal of a panel of names by the Representation Committee set up in terms of section 28. Appointment of persons proposed by the Representation Committee may be made by the Board of Governors on the recommendation of the Vice Chancellor.

(4) The quorum for a meeting of the Syndicate shall be one-half of the total number of members, a fraction being counted as one.

(5) The Syndicate shall meet at least once in each quarter of the year.

25. Powers and duties of the Syndicate.—(1) The Syndicate shall be the executive body of the Institute and shall, subject to the provisions of this Act and the Statutes, exercise general supervision over the affairs and management of the Institute.

(2) Without prejudice to the generality of the foregoing powers, and subject to the provisions of this Act, the Statutes and directions of the Board of Governors the Syndicate shall have the following powers:—

- (a) to consider the annual report, the annual and revised budget estimates and to submit these to the Board of Governors;

- (b) to transfer and accept transfer of movable property on behalf of the Institute;
- (c) to enter into, vary, carry out and cancel contracts on behalf of the Institute;
- (d) to cause proper books of account to be, kept for all sums of money received and expended by the Institute and for the assets and liabilities of the Institute;
- (e) to invest any money belonging to the Institute including any unapplied income in any of the securities described in section 20 of the Trusts Act, 1882 (Act II of 1882), or in the purchase of immovable property or in such other manner, as it may prescribe, with the like power of varying such investments;
- (f) to receive and manage any property transferred, and grants, bequests, trust, gifts, donations, endowments, and other contributions made to the Institute;
- (g) to administer any funds placed at the disposal of the Institute for specified purposes;
- (h) to provide the buildings, libraries, premises, furniture, apparatus, equipment and other means required for carrying out the work of the Institute;
- (i) to establish and maintain halls of residence and hostels or approve or license hostels or lodgings for the residence of students;
- (j) to recommend to the Board of Governors admission of educational institutions to the privileges of the Institute and withdraw such privileges;
- (k) to arrange for the inspection of schools and the departments;
- (l) to institute Professorships, Associate Professorships, Assistant Professorships, Lectureships, and other teaching posts or to suspend or to abolish such posts;
- (m) to create, suspend or abolish such administrative or other posts as may be necessary;
- (n) to prescribe the duties of officers, teachers and other employees of the Institute;

- (o) to report to the Board of Governors on matters with respect to which it has been asked to report;
- (p) to appoint members to various Authorities in accordance with the provisions of this Act;
- (q) to propose drafts of Statutes for submission to the Board of Governors;
- (r) to regulate the conduct and discipline of the students of the Institute;
- (s) to take actions necessary for the good administration of the Institute in general and to this end exercise such powers as are necessary;
- (t) to delegate any of its powers to any Authority or officer or a committee; and
- (u) to perform such other functions as have been assigned to it by the provisions of this Act or may be assigned to it by the Statutes.

26. **Academic Council.**—(1) There shall be an Academic Council of the Institute consisting of the following.—

- (a) the Vice Chancellor who shall be its Chairperson;
- (b) the Pro Vice-Chancellor (Admin & Finance);
- (c) the Pro Vice-Chancellor (Academic & Research);
- (d) the Deans of Faculties and such Heads of departments as may be prescribed;
- (e) five members representing the departments, institutes, and the constituent schools to be elected in the manner prescribed by the Board of Governors;
- (f) five Professors including Emeritus Professors;
- (g) the Registrar;
- (h) the Director (QEC);
- (i) the Director (ORIC);

- (j) the Controller of Examinations; and
- (k) the Librarian.

(2) The Board of Governors shall appoint the members of the Academic Council, other than the *ex-officio* and the elected members, on the recommendation of the Vice Chancellor:

Provided that as regards the five professors and the members representing the departments, institutes and the constituent schools the Board of Governors may, as an alternative to elections, prescribe a procedure for proposal of a panel of names by the Representation Committee set up in terms of section 23. Appointment of persons proposed by the Representation Committee may be made by the board of Governors on the recommendation of the Vice Chancellor.

- (3) Members of the Academic Council shall hold office for three years.
- (4) The Academic Council shall meet at least once in each quarter.

(5) The quorum for meetings of the Academic Council shall be one half of the total number of members, a fraction being counted as one.

27. Powers and Functions of the Academic Council.—(1) The Academic Council shall be the principal academic body of the institute and shall, subject to the provisions of this Act and the Statutes, have the power to lay down proper standards of instruction, research and examinations and to regulate and promote the academic life of the institute and the schools.

(2) Without prejudice to the generality of, the foregoing powers, and subject to the provisions of this Act and the Statutes, the Academic Council shall have the power to-

- (a) approve the policies and procedures pertaining to the quality of academic programmes;
- (b) approve academic programmes;
- (c) approve the policies and procedures pertaining to student related functions including admissions, expulsions, punishments, examinations and certification;
- (d) approve the policies and procedures assuring quality of teaching and research;