

# NATIONAL ASSEMBLY SECRETARIAT

No.F.1 (4)2024-2025/Pre-Qualification/T-Cell

Islamabad, the 31<sup>st</sup> July, 2024

## Tender Notice

### **(E-Procurement of Services)**

**Subject:- PRE-QUALIFICATION OF FIRMS FOR REPAIR/ MAINTENANCE, PURCHASE OF TYRES AND BATTERIES FOR THE OFFICIAL VEHICLES OF THE NATIONAL ASSEMBLY SECRETARIAT DURING THE FINANCIAL YEAR, 2024-2025.**

National Assembly Secretariat invites proposals from firms/workshops, authorized workshops registered with Sales tax/Income Tax Departments and having their own workshops/stocks/manpower, expertise, based in Rawalpindi/Islamabad for Pre-qualification of firms for repair/maintenance including supply of tubeless tyres and batteries for official vehicles of different makes and models i.e BMW, Toyota, Suzuki, Hino, Isuzu Buses, coasters, Honda City and Honda Motor cycles. The last date for submission of the proposals is 22<sup>nd</sup> August, 2024 till 11:00 am and will be opened on the same date at 11:30 a.m.

2. Tender security of Rs.50,000/- in the shape of Bank Draft/Pay Oder (Refundable) in favour of Transport Officer, National Assembly Secretariat, Islamabad must be attached with each tender, separately failing which tender will not be accepted..
3. Interested parties may submit their proposals separately for repair/maintenance of vehicles supply of tyres and batteries etc.
4. Initially, the contract will be for one year for the financial year 2024-2025 extendable for further period of one year subject to satisfactory performance with mutual consent.
5. Detailed terms and conditions and specifications of tyres/batteries can be collected, free of cost, from the undersigned during office timings and are also available on the official website of this Secretariat, ([www.na.gov.pk](http://www.na.gov.pk)) as well as on PPRA website ([www.ppra.gov.pk](http://www.ppra.gov.pk)).
6. Interested firms will register themselves on the portal E-PADS of PPRA Website Tender must be submitted by e-procurement methods of PPRA as well as hard copy (sealed).
7. The procuring agency reserves the right to accept or reject any or all tenders/proposals in accordance with PPRA Rules-2004.



**(Hassan Mehdi)**  
Transport Officer  
Ph. 051-9206239

**NATIONAL ASSEMBLY SECRETARIAT**  
**(Tender Document)**

**Pre-qualification of firms for repair/maintenance including supply of tubes tyres and batteries etc.**

**Terms and Conditions.**

- 1) Proposals are invited for “Supply and installation of vehicle tyres, batteries and repair/maintenance of vehicles for a period of one year” (financial year 2024-2025). The contract is extendable for further period of one year with mutual consent.
- 2) Following Evaluation Criteria will be used to evaluate the tenders:
  - i. Authorized Dealer/Partner/Distributor & Sound Financial position.
  - ii. Capabilities in terms of manpower and equipment.
  - iii. Quality of Service provided to existing clients (list to be attached).
  - iv. Experience of the Supplier/Technical Skill.
  - v. Availability of tyres/services at Rawalpindi, Islamabad.
- 3) National Assembly Secretariat reserves the rights to accept full or part supplies offered and firms should supply the same at the rates finalized between the supplier and the Secretariat after pre-qualification.
- 4) It is of utmost importance that proposals should be submitted very carefully and the instructions forth above scrupulously complied with failing which the proposal will be ignored.
- 5) Interested firms should have regular place of business in Islamabad/Rawalpindi, telephone numbers and email address and must provide proof of their existence and their experience in the particular business, for not less than 03 years and proof of company as legal entity.
- 6) Proof of company as legal entity and affidavit that the company is not black listed by any organization must be presented with the application on stamp paper.
- 7) The right to accept, reject or cancel any application without assigning any reason is hereby reserved as per provision of PPRA Rules, 2004. The decision of this Secretariat would be final and binding on all matters relation to this tender.
- 8) Tyres shall be supplied and installed strictly in accordance with approved certificates i.e. quality, brand and measurement etc. If the successful supplier fails to maintain the specification (Quality / Quantity) of the tyres during the contract period, the security deposit shall stand forfeited and its tender shall stand cancelled forthwith on such default (same for repair/maintenance of vehicles).
- 9) Order for supply of tyres, batteries and work order for repair/maintenance will be placed on need basis as and when required during the financial year 2024-2025.
- 10) Successful applicants will be required to furnish a pay order/ bank draft of Rs.50,000/- as security deposit and refunded on expiry of the contract only.

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- 11) Successful applicants will be required to sign a contract for supply of selected tyres, batteries and repair work for complete year with the Secretariat.
- 12) Interested parties should submit their applications separately for repair/maintenances and supply of tyres and batteries etc.
- 13) Incomplete offers or offers received after notified date and time or offers not fulfilling any condition of the tender will be rejected.
- 14) After pre-qualification, selected firms should be bound to quote prices inclusive all applicable taxes.

**Specification of new Tyres of Different sizes**

Tyres Size	Rates in Pak rupees only for one tyre along with fitting balancing & Alignment				
	General Tyres	Bridgestone	Pirelli	Dunlop	Michelin
195-65R15					
165-70R12					
195-R15					
9.00-20					
285-50-R20					
285-50-R18					
265-65R17					
245-50R18					

**New Batteries of Different vehicles**

Vehicles /Models	EXIDE	AGS	VOLTA	PHOENIX	DRY BATTERY
BMW Car					
Toyota Land Cruiser Prado					
Toyota Hi Lux Revo					
Toyota Hiace/Hi-lux					
Toyota Corolla					
Suzuki Cultus					
Suzuki Bolan,					
Hino Buses					
Isuzu Buses					
Isuzu Coaster					
Hino Coaster					
Honda City					
Honda Motorcycles					

<b>Make/ Models of Vehicles for Repair/maintenance</b>
BMW Car, 2017
Toyota Land Cruiser Prado, 2011 , 2015,2016,2017
Toyota Hi-Lux Vigo/Revo, 2014,2018,2021
Toyota Hiace/Hi-lux, 1996, 2009,2010,2016
Toyota Corolla, 2009,2010,2012,2015,2017
Suzuki Cultus, 2008,2009,2016
Suzuki Bolan, 2016
Hino Buses, 1991, 1992,1996,2024
Isuzu Buses, 2003
Isuzu Coaster, 2003
Hino Coaster, 2010
Honda Motorcycles, 2005,2009,2010,2011,2014,2016,2017