

**NATIONAL ASSEMBLY SECRETARIAT**  
**(Tender Document)**

**Pre-qualification of firms for repair/maintenance including supply of tubes tyres and batteries etc.**

**Terms and Conditions.**

- 1) Proposals are invited for "Supply and installation of vehicle tyres, batteries and repair/maintenance of vehicles for a period of one year" (**financial year 2022-2023**). The contract is extendable for further period of one year with mutual consent.
- 2) Following Evaluation Criteria will be used to evaluate the tenders:
  - i. Authorized Dealer/Partner/Distributor (Certificate) & Sound Financial position.
  - ii. Capabilities in terms of manpower and equipment.
  - iii. Quality of Service provided to existing clients (list to be attached).
  - iv. Experience of the Supplier/Technical Skill.
  - v. Availability of tyres/services at Rawalpindi, Islamabad.
  - vi. Provision of Professional Certificate.
- 3) National Assembly Secretariat reserves the rights to accept full or part supplies offered and firms should supply the same at the rates finalized between the supplier and the Secretariat after pre-qualification.
- 4) It is of utmost importance that proposals should be submitted very carefully and the instructions forth above scrupulously complied with, failing which the proposal will be rejected.
- 5) Interested firms should have regular place of business in Islamabad/Rawalpindi having telephone numbers and email address and must provide proof of their existence and their experience in the particular business, for not less than 05 years and proof of company as legal entity.
- 6) Proof of company as legal entity and affidavit that the company is not black listed by any organization must be presented with the application on stamp paper worth Rs.100.
- 7) The right to accept, reject or cancel any tender without any obligation to inform affected party is hereby reserved as per provision of PPRA Rules, 2004. The decision of this procuring agency will be final and binding on all matters relation to this tender.
- 8) Tyres shall be supplied and installed strictly in accordance with approved certificates i.e. quality, brand and measurement etc. If the successful supplier fails to maintain the specification (Quality / Quantity) of the tyres during the contract period, the security deposit shall stand forfeited and its tender shall stand cancelled forthwith on such default (same for repair/maintenance of vehicles).
- 9) Order for supply of tyres, batteries and work order for repair/maintenance will be placed on need basis as and when required during the financial year 2022-2023.
- 10) Successful applicants will be required to furnish a pay order/ bank draft of Rs.50,000/- as security deposit and will be refund on expiry of the contract only.

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- 11) Successful applicants will be required to sign a contract for supply of selected tyres, batteries and repair work for complete year with the Secretariat.
- 12) Interested parties should submit their proposals separately for repair/maintenances and supply of tyres and batteries etc.
- 13) Incomplete offer/ offers received after notified date and time or offers not fulfilling any condition of the tender will be rejected.

**Specification of Tyres of Different sizes**

Tyres Size	Rates in Pak rupees only for one tyre along with fitting balancing & Alignment				
	General Tyres	Bridgestone	Pirelli	Dunlop	Michelin
195-65R15					
165-70R12					
195-R15					
9.00-20					
285-50-R20					
285-50-R18					
265-65R17					
245-50R18					

**Batteries of Different vehicles**

Vehicles /Models	EXIDE	AGS	VOLTA	PHOENIX	DRY BATTERY
BMW Car					
Toyota Land Cruiser Prado					
Toyota Hi Lux Vigo/Revo					
Toyota Hiace/Hi-lux/Coaster					
Toyota Corolla /Honda City					
Suzuki Cultus					
Suzuki Bolan,					
Hino Buses					
Isuzu Buses					
Isuzu Coaster					
Hino Coaster					
Honda Motorcycles					

<b>Make/ Models of Vehicles for Repair/maintenance</b>
BMW Car, 2017
Toyota Land Cruiser Prado, 2011 2015,2016,2017
Toyota Hi-Lux Vigo/Revo, 2014,2018,2021
Toyota Hiace/Hi-lux, 1996, 2009,2010,2016
Toyota Corolla, 2009,2010,2012,2015,2017
Honda City, Toyota Coaster, Hyundai, 2022
Suzuki Cultus, 2008,2009,2016
Suzuki Bolan, 2016
Hino Buses, 1991, 1992,1996
Isuzu Buses, 2003
Isuzu Coaster, 2003
Hino Coaster, 2010
Honda Motorcycles, 2005,2009,2010,2011,2014,2016,2017

**Stamp of firm-----**

**Signature of firm-----**

**CNIC No -----**