

NATIONAL ASSEMBLY SECRETARIAT

No.F.1(1)/2021-Com-I (Vol-VII)

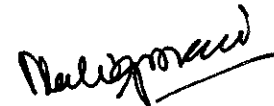
Islamabad, the 12th August, 2021

NOTICE

31st meeting of the **Standing Committee on Cabinet Secretariat** will be held on **23rd August, 2021 at 02:00 pm in Committee Room No. 7, Fourth Floor, Parliament House, Islamabad** to discuss the following agenda:-

- i) Confirmation of the minutes of the previous meeting;
- ii) Comprehensive report/implementation status of the previous recommendations of the Committee (Briefing by Establishment Division on PSDP Projects 2021-22 recommended by Committee);
- iii) To further discuss "The Civil Servants (Amendment) Bill 2021" (Government Bill);
- iv) To discuss "The Constitution (Amendment) Bill, 2018 moved by Ms. Aliya Kamran, MNA
- v) To discuss "The Constitution (Amendment) Bill, 2019 moved by Mr. Salahuddin Ayubi, MNA;
- vi) Briefing by Federal Public Service Commission on CSS Examination system, in vogue;
- vii) Briefing on working and performance of Staff Welfare Organization;
- viii) Briefing on working and performance of Secretariat Training Institute, Islamabad;
- ix) To discuss the grant of time scale to the Private Secretary in Ministry/Division in light of recent OM issue dated, 1st June, 2021, F.9(63)R-1/2026/R-2-322 of Finance Division Regulations wing, Government of Pakistan.
- x) Any other item with permission of the Chair.

2. Honourable Members are requested to make it convenient to attend the meeting.
3. **The participants of the meeting are requested to ensure strict adherence to the COVID-19 SOPs.**



(MEHBOOB ALI GURMANI)

D.G./Secretary Committee

☎ 9207746 Fax No. 9203682

1. Ms. Kishwer Zehra	Chairperson
2. Mr. Saleem Rehman	Member
3. Mr. Ali Nawaz Awan	Member
4. Mr. Tahir Sadiq	Member
5. Mr. Muhammad Asim Nazir	Member
6. Mr. Aamir Talal Gopang	Member
7. Khawaja Sheraz Mehmood	Member
8. Mr. Muhammad Aslam Khan	Member
9. Ms. Uzma Riaz	Member
10. Mr. Muhammad Hashim	Member
11. Mr. Rasheed Ahmad Khan	Member
12. Mr. Ahmad Raza Maneka	Member
13. Rana Iradat Sharif Khan	Member
14. Ms. Shahnaz Saleem Malik	Member
15. Ms. Seema Mohiuddin Jameeli	Member
16. Mr. Raza Rabani Khar	Member
17. Mr. Roshanuddin Junejo	Member
18. Mir Ghulam Ali Talpur	Member
19. Syed Mehmood Shah	Member
20. Mr. Mohsin Dawar	Member
21. Minister-in-charge for Cabinet Secretariat	Ex-officio Member

1. Ms. Aliya Kamran, MNA
 2. Mr. Salahuddin Ayubi, MNA
- Mover agenda item No. (iv)
Mover agenda item No. (v)

PTO

For information and necessary action with reference to agenda:-

1. **Secretary, Establishment Division**, Government of Pakistan Islamabad with the request to attend the meeting along with **Two Officers** having relevance to the agenda and provide 45 copies of the brief for the advance study of Members of the Committee well before the meeting and also send a soft copy of the brief on email address: mehboob.gurmani@na.gov.pk
2. **Secretary, Ministry of Law and Justice**, Government of Pakistan, Islamabad with the request to depute a draftsman to attend the meeting.
3. **Secretary, Cabinet Division**, Government of Pakistan, Islamabad.
4. **Secretary, Federal Public Service Commission**, Government of Pakistan Islamabad with the request to attend the meeting along with **two officers** having relevance to the agenda.
5. **Director General, Staff Welfare Organization**, Islamabad with the request to attend the meeting along with **two officers** having relevance to the agenda.
6. **Director General, Secretariat Training Institute**, Islamabad with the request to attend the meeting along with **two officers** having relevance to the agenda.
7. **Section Officer (Council), Establishment Division**, Islamabad with the request to forward names, designations, CNIC numbers of the participants essentially required in meeting to the National Assembly Secretariat well before the meetings for their smooth entry into the Parliament House.

For information, coordination and necessary action respectively to facilitate the holding of the subject meeting:-

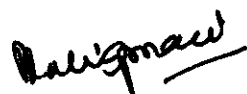
1. Director General (IT), National Assembly Secretariat, Islamabad with the request to place Notice on website and also SMS to Committee Members.
2. Joint Secretary (Finance), National Assembly Secretariat, Islamabad.
3. Director General (Media), National Assembly Secretariat, Islamabad, with the request to arrange the media coverage etc. of the meeting and ensure transmission of Press Release to the Media.
4. Director, Legislative Drafting Council, National Assembly Secretariat, Islamabad.
5. Director, Communications Unit, National Assembly Secretariat, Islamabad.
6. Sergeant-at-Arms, National Assembly, Secretariat, Islamabad.
7. Chief Cameraman, National Assembly Secretariat, Islamabad.
8. Librarian, National Assembly Secretariat, Islamabad.
9. Drawing and Disbursing Officer, National Assembly Secretariat, Islamabad.
10. Medical Superintendent, Federal Government Poly Clinic Hospital, Islamabad, through In-charge Dispensary, Parliament House, Islamabad.
11. Deputy Superintendent of Police (Security), Parliament Lodges, Islamabad.
12. Director, CDA, Parliament House, Islamabad, to do needful through all the concerned relating to Civil, Electrical and other works.
13. Annunciation Cell, National Assembly Secretariat, Islamabad.
14. Resource Centre, Parliament Lodges, Islamabad.

For information to:-

1. Joint Secretary (Admn), Prime Minister's Office, Islamabad.
1. Accountant General Pakistan Revenues, Islamabad.
2. Secretary to Speaker, National Assembly of Pakistan, Islamabad.
3. Director to Deputy Speaker, National Assembly of Pakistan, Islamabad.
4. Sr. P.S to Chief Whip, Parliament House, Islamabad.
5. Director to Leader of the Opposition, National Assembly of Pakistan, Islamabad.
6. P.S to Chairperson, Standing Committee on Cabinet Secretariat, Islamabad.
7. Sr. P.S to Secretary, National Assembly Secretariat, Islamabad.
3. Director Staff to Secretary, Senate Secretariat, Islamabad.
9. A.P.S to Special Secretary (PAC/Parliamentary Committees), National Assembly Secretariat, Islamabad.
10. P.S to Additional Secretary (Com), National Assembly Secretariat, Islamabad.
11. A.P.S to Joint Secretaries (C-I, C-II & C-III), National Assembly Secretariat, Islamabad.
12. Committee Branches-I & II, Senate Secretariat, Islamabad.

Copy also forwarded for information to:-

Honourable Attorney General for Pakistan, Islamabad.


(MEHBOOB ALI GURMANI)
D.G/Secretary Committee