

Special Invitee:-

1. Senator (Retired) Farhatullah Khan Babar.

For information and necessary action with reference to agenda:-

1. **Secretary, Ministry of Human Rights, Government of Pakistan, Islamabad**, with the request to attend the meeting in person with all concerned officers, and forwarded 50 hard copies of the Brief along with a soft copy on e-mail: jawad.murtaza@pna.gov.pk (in English & Urdu) at least three days before the meeting for advance study of the Hon. Members.
2. **Secretary, Ministry of Law and Justice, Islamabad** with request to attend the meeting or depute a Senior Officer not below the rank of Joint Secretary to attend the meeting, and also to give input on agenda item No. (ix).
3. **Secretary, Ministry of Interior, Islamabad**, with the request to attend the meeting with all concerned officers.
4. **Chief Commissioner, ICT, Islamabad** to attend the meeting with all concerned officers.
5. **Inspector General Police, Islamabad** with request to attend the meeting with all concerned officers.
6. **Regional Police Officer, (RPO), Rawalpindi**, with request to attend the meeting with all concerned officers.
7. **Section Officer (Council), Ministry of Law and Justice, Islamabad** with the request to coordinate with all concerned and forward name, designation and CNIC number of participants to this Secretariat well before the meeting. Also ensure provision of required number of copies of Brief to this Secretariat well before the meeting.
8. **Section Officer (Council), Ministry of Human Rights, Islamabad** with the request to coordinate with all concerned and forward name, designation and CNIC number of participants to this Secretariat well before the meeting. Also ensure provision of required number of copies of Brief to this Secretariat well before the meeting.

For information and necessary action to facilitate the holding of the subject meeting:-

1. **Additional Secretary (admn) National Assembly Secretariat, Islamabad**, with the request to depute a Draftsman for the said meeting.
2. **Director General (IT), National Assembly Secretariat, Islamabad** with the request to:-
 - i) Place Notice on website and also SMS to Committee Members/Movers.
 - ii) **Please coordinate with all the concerned for necessary arrangements including video conference as per Notice.**
3. **Director General (Media), National Assembly Secretariat, Islamabad**, with the request to arrange media coverage etc. of the meeting and ensure transmission of Press Release to the media.
4. **Joint Secretary (Admin), National Assembly Secretariat, Islamabad** with the request to make necessary arrangements for the meeting in accordance with the COVID-19 SOPs.
5. **Joint Secretary (Finance), National Assembly Secretariat, Islamabad.**
6. **Chief Cameraman, National Assembly Secretariat, Islamabad.**
7. **Librarian, National Assembly Secretariat, Islamabad** (attend the meeting along with the updated copies of all relevant laws for every member).
8. **Drawing and Disbursing Officer, National Assembly Secretariat, Islamabad.**
9. **Medical Superintendent, Federal Government Services Hospital, Islamabad**, through In-charge Dispensary, Parliament House, Islamabad.
10. **Deputy Superintendent of Police (Security), Parliament House, Islamabad.**
11. **Director, CDA, Parliament House, Islamabad**, to do needful through all the concerned relating to civil, electrical and other works.
12. **Resource Centre, Parliament Lodges, Islamabad.**
13. **Engineer In-charge, SIS, National Assembly Secretariat, Islamabad.**
14. **Legislative Drafting Council, National Assembly Secretariat, Islamabad.**
15. **Sergeant-at-Arms, National Assembly Secretariat, Islamabad.**
16. **Annunciation Cell (NA), National Assembly Secretariat, Islamabad.**

For information to:-

1. **Joint Secretary (Admn) Prime Minister's Office, Islamabad.**
2. **Secretary to Honourable Speaker, National Assembly of Pakistan, Islamabad.**
3. **Director. to Deputy Speaker, National Assembly of Pakistan, Islamabad**
4. **Sr. P.S to Chief Whip, Parliament House, Islamabad.**
5. **Director to Leader of Opposition, National Assembly of Pakistan, Islamabad.**
6. **Sr. P.S to Secretary, National Assembly Secretariat, Islamabad.**
7. **Sr. P.S to Secretary, Senate Secretariat, Islamabad.**
8. **Sr. P.S to Secretary, Ministry of Parliamentary Affairs, Pak-Secretariat, Islamabad.**
9. **Sr. P.S to Chairman Standing Committee on Human Rights, Islamabad.**
10. **A.P.S to Special Secretary (PAC/Parliamentary Committees), National Assembly Secretariat, Islamabad.**
11. **P.S to Additional Secretary (Committees), National Assembly Secretariat, Islamabad.**
12. **A.P.S Joint Secretaries (Com-I, II & III), National Assembly Secretariat, Islamabad.**
13. **Committee Branches-I & II, National Assembly Secretariat, Islamabad.**
14. **Committee Branches-I & II, Senate Secretariat, Islamabad.**
15. **All Officers/Branches concerned, National Assembly Secretariat, Islamabad.**

Copy also forwarded for information to:-

1. **Hon. Attorney General for Pakistan, Islamabad.**
2. **Accountant General, Pakistan Revenues, Islamabad.**



(SYED M. JAWAD MURTAZA NAQVI)
J.S/Secretary Committee