

**NATIONAL ASSEMBLY SECRETARIAT**

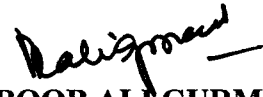
No.F.1(1)/2021-Com-I (Vol-IV)

Islamabad, the 28<sup>th</sup> May, 2021

**NOTICE**

28<sup>th</sup> meeting of the **Standing Committee on Cabinet Secretariat** will be held on **2<sup>nd</sup> June, 2021 at 2:00 pm in Constitution Room, Second Floor, Parliament House, Islamabad** to discuss the following agenda:-

- i) *Confirmation of the minutes of the previous meeting;*
  - ii) *Comprehensive report/implementation status of the previous recommendations of the Committee;*
  - iii) *To further discuss "The Special Technology Zones Authority Bill, 2021" (Ord. No. XIII of 2020) (Government Bill);*
  - iv) *Comprehensive Briefing on Federal Employees Benevolent Fund;*
  - v) *Comprehensive report on shortage of Petroleum product in the country in year 2020 by Oil and Gas Regulatory Authority (OGRA);*
  - vi) *Report on excessive billing by Gas distribution Companies on the pretext of slow and faulty meters especially in Karachi; and*
  - vii) *Any other item with permission of the Chair.*
2. Honourable Members are requested to make it convenient to attend the meeting.
3. **The participants of the meeting are requested to ensure strict adherence to the COVID-19 SOPs.**

  
**(MEHBOOB ALI GURMANI)**  
Director General /Secretary Committee  
☎ 9207746 Fax No. 9203682

1. Ms. Kishwer Zehra	<b>Chairperson</b>
2. Mr. Saleem Rehman	Member
3. Mr. Ali Nawaz Awan	Member
4. Mr. Tahir Sadiq	Member
5. Mr. Muhammad Asim Nazir	Member
6. Mr. Aamir Talal Gopang	Member
7. Khawaja Sheraz Mehmood	Member
8. Mr. Muhammad Aslam Khan	Member
9. Ms. Uzma Riaz	Member
10. Mr. Muhammad Hashim	Member
11. Mr. Rasheed Ahmad Khan	Member
12. Mr. Ahmad Raza Maneka	Member
13. Rana Iradat Sharif Khan	Member
14. Ms. Shahnaz Saleem Malik	Member
15. Ms. Seema Mohiuddin Jameeli	Member
16. Mr. Raza Rabani Khar	Member
17. Mr. Roshanuddin Junejo	Member
18. Mir Ghulam Ali Talpur	Member
19. Syed Mehmood Shah	Member
20. Mr. Mohsin Dawar	Member
21. Minister-in-charge for Cabinet Secretariat	Ex-officio Member

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**For information and necessary action with reference to agenda:-**

1. **Secretary, Cabinet Division**, Government of Pakistan, Islamabad with the request to attend the meeting along with **Two Officers** having relevance to the agenda and provide 45 copies of the brief for the advance study of Members of the Committee well before the meeting and also send a soft copy of the brief on email address: [mehboob.gurmani@na.gov.pk](mailto:mehboob.gurmani@na.gov.pk)
2. **Secretary, Establishment Division**, Government of Pakistan, Islamabad with the request to attend the meeting along with **Two Officers** having relevance to the agenda and provide 45 copies of the brief for the advance study of Members of the Committee well before the meeting and also send a soft copy of the brief on email address: [mehboob.gurmani@na.gov.pk](mailto:mehboob.gurmani@na.gov.pk)
3. **Secretary, Ministry of Law and Justice**, Government of Pakistan, Islamabad with the request to depute a draftsman to attend the meeting.
4. **Chairman, Oil and Gas Regulatory Authority (OGRA)**, Islamabad with the request to attend the meeting along with **Two Officers** having relevance to the agenda and provide 45 copies of the brief for the advance study of Members of the Committee well before the meeting and also send a soft copy of the brief on email address: [mehboob.gurmani@na.gov.pk](mailto:mehboob.gurmani@na.gov.pk)
5. **Managing Director, Sui Southern Gas Company Limited (SSGCL), Karachi**, with the request to attend the meeting along with **Two Officers** having relevance to the agenda and provide 45 copies of the brief for the advance study of Members of the Committee well before the meeting and also send a soft copy of the brief on email address: [mehboob.gurmani@na.gov.pk](mailto:mehboob.gurmani@na.gov.pk)
6. **Section Officer (Council), Cabinet Division**, Islamabad with the request to forward names, designations, CNIC numbers of the participants essentially required in meetings to the National Assembly Secretariat well before the meetings for their smooth entry into the Parliament House.
7. **Section Officer (Council), Establishment Division**, Islamabad with the request to forward names, designations, CNIC numbers of the participants essentially required in meetings to the National Assembly Secretariat well before the meetings for their smooth entry into the Parliament House.

**For information, coordination and necessary action respectively to facilitate the holding of the subject meeting:-**


1. Director General (IT), National Assembly Secretariat, Islamabad with the request to place Notice on website and also SMS to Committee Members.
2. Joint Secretary (Finance), National Assembly Secretariat, Islamabad.
3. Director General (Media), National Assembly Secretariat, Islamabad, with the request to arrange the media coverage etc. of the meeting and ensure transmission of Press Release to the Media.
4. Director, Legislative Drafting Council, National Assembly Secretariat, Islamabad.
5. Director, Communications Unit, National Assembly Secretariat, Islamabad.
6. Sergeant-at-Arms, National Assembly, Secretariat, Islamabad.
7. Chief Cameraman, National Assembly Secretariat, Islamabad.
8. Librarian, National Assembly Secretariat, Islamabad.
9. Drawing and Disbursing Officer, National Assembly Secretariat, Islamabad.
10. Medical Superintendent, Federal Government Poly Clinic Hospital, Islamabad, through In-charge Dispensary, Parliament House, Islamabad.
11. Deputy Superintendent of Police (Security), Parliament Lodges, Islamabad.
12. Director, CDA, Parliament House, Islamabad, to do needful through all the concerned relating to Civil, Electrical and other works.
13. Annunciation Cell, National Assembly Secretariat, Islamabad.
14. Resource Centre, Parliament Lodges, Islamabad.

**For information to:-**

1. Joint Secretary (Admn), Prime Minister's Office, Islamabad.
1. Accountant General Pakistan Revenues, Islamabad.
2. Secretary to Speaker, National Assembly of Pakistan, Islamabad.
3. Director to Deputy Speaker, National Assembly of Pakistan, Islamabad.
4. Sr. P.S to Chief Whip, Parliament House, Islamabad.
5. Director to Leader of the Opposition, National Assembly of Pakistan, Islamabad.
6. P.S to Chairperson, Standing Committee on Cabinet Secretariat, Islamabad.
7. Sr. P.S to Secretary, National Assembly Secretariat, Islamabad.
8. Director Staff to Secretary, Senate Secretariat, Islamabad.
9. A.P.S to Special Secretary (PAC/Parliamentary Committees), National Assembly Secretariat, Islamabad.
10. P.S to Additional Secretary (Com), National Assembly Secretariat, Islamabad.
11. A.P.S to Joint Secretaries (C-I, C-II & C-III), National Assembly Secretariat, Islamabad.
12. Committee Branches-I & II, Senate Secretariat, Islamabad.

**Copy also forwarded for information to:-**

Honourable Attorney General for Pakistan, Islamabad.

  
(MEHBOOB ALI GURMANI)  
Director General/Secretary Committee