

NATIONAL ASSEMBLY SECRETARIAT

No.F.1(9)/2021-Com-I

Islamabad, the 17th May, 2021

NOTICE

1st meeting of the **Sub-Committee of the Standing Committee on Cabinet Secretariat** will be held on **21st May, 2021 at 11:00 am** in Constitution Room, 2nd floor, Parliament House, Islamabad to discuss the following(ToRs):-

- i) *"To discuss and prepare a report on the matters/complaints relating to Employees of Printing Corporation of Pakistan regarding illegal orders imposed by the current Manager, PCP Karachi, against the staff."*
 - ii) *The Committee may take assistance of Establishment Division, Federal Investigation Agency, Printing Corporation of Pakistan CBA and all other departments as the Sub-Committee may deem appropriate, in discharge of the task assigned to it.*
2. Honourable Members are requested to make it convenient to attend the meeting.
 3. **The participants of the meeting are requested to ensure strict adherence to the COVID-19 SOPs.**


(MEHBOOB ALI GURMANI)

Director General/Secretary Committee

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|----------------------------|----------|
| 1. Mr. Mohsin Dawar | Convener |
| 2. Mr. Muhammad Aslam Khan | Member |
| 3. Ms. Uzma Riaz | Member |
| 4. Rana Iradat Sharif Khan | Member |

For information and necessary action with reference to agenda:-

1. **Secretary, Cabinet Division**, Government of Pakistan, Islamabad with the request to attend the meeting along with all concerned; and provide 15 copies of the brief on the ToRs for the advance study of Sub-Committee Members well before the meeting and also send a soft copy of the brief on email address: mehboob.gurmani@na.gov.pk
2. **Managing Director, Printing Corporation of Pakistan**, Islamabad with the request to attend the meeting along with all concerned; and provide 15 copies of the brief on the ToRs for the advance study of Sub-Committee Members well before the meeting through Cabinet Division.
3. **General Secretary, Printing Corporation of Pakistan (CBA)**, PCP Press, Islamabad with the request to attend the meeting.
4. **Section Officer (Council), Cabinet Division**, Government of Pakistan, Islamabad with the request to forward names, designations and CNIC numbers of the participants of meeting to the National Assembly Secretariat well before the meeting for their smooth entry into the Parliament House.

For information, coordination and necessary action respectively to facilitate the holding of the subject meeting:-

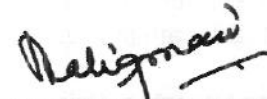
1. Director General (IT), National Assembly Secretariat, Islamabad with the request to place Notice on website and also SMS to Committee Members.
2. Joint Secretary (Finance), National Assembly Secretariat, Islamabad.
3. Director General (Media), National Assembly Secretariat, Islamabad.
4. Director, Communication Unit, National Assembly Secretariat, Islamabad.
5. Sergeant-at-Arms, National Assembly, Secretariat, Islamabad.
6. Drawing and Disbursing Officer, National Assembly Secretariat, Islamabad.
7. Medical Superintendent, Federal Government Poly Clinic Hospital, Islamabad, through In-charge Dispensary, Parliament House, Islamabad.
8. Deputy Superintendent of Police (Security), Parliament House, Islamabad.
9. Director, CDA, Parliament House, Islamabad, to do needful through all the concerned relating to Civil, Electrical and other works.
10. Annunciation Cell, National Assembly Secretariat, Islamabad.
11. Resource Centre, Parliament Lodges, Islamabad.

For information to: -

1. Joint Secretary (I-/A-II), Prime Minister's Office, Islamabad.
1. Accountant General Pakistan Revenues, Islamabad.
2. Secretary to Speaker, National Assembly of Pakistan, Islamabad.
3. Director to Deputy Speaker, National Assembly of Pakistan, Islamabad.
4. Sr. P.S to Chief Whip, Parliament House, Islamabad.
5. Director to Leader of the Opposition, National Assembly of Pakistan, Islamabad.
6. P.S to Chairperson, Standing Committee on Cabinet Secretariat, Islamabad.
7. Sr. P.S to Secretary, National Assembly Secretariat, Islamabad.
8. Director Staff to Secretary, Senate Secretariat, Islamabad.
9. A.P.S to Special Secretary (PAC/Parliamentary Committees), National Assembly Secretariat, Islamabad.
10. P.S to Additional Secretary (Com), National Assembly Secretariat, Islamabad.
11. A.P.S to Joint Secretaries (C-I, C-II & C-III), National Assembly Secretariat, Islamabad.
12. Committee Branches-I & II, Senate Secretariat, Islamabad.

Copy also forwarded for information to:-

Honourable Attorney General for Pakistan, Islamabad.



(MEHBOOB ALAMGURMANI)

Director General /Secretary Committee