

NATIONAL ASSEMBLY SECRETARIAT


No.F.1(2)/2021-Com-I

Islamabad, the 12th March, 2021

NOTICE

2nd meeting of the **Sub-Committee of the Standing Committee on Cabinet Secretariat** will be held on **24th March, 2021 at 11:00 am in Committee Room No. 7, Fourth Floor, Parliament House, Islamabad** to discuss the following(ToRs):-

- i) *“To discuss and prepare a report on observance of Provincial and all other quotas in Federal Government, Ministries/Divisions, attached Departments and Autonomous/ Semi-Autonomous Organizations on vacancies in Grade 1-22” and*
 - ii) *To discuss and submit report on “Islamabad Tourism Plan”*
2. Honourable Members are requested to make it convenient to attend the meeting.
 3. **The participants of the meeting are requested to ensure strict adherence to the COVID-19 SOPs.**


(MEHBOOB ALI GURMANI)
Director General/Secretary Committee
☎ 9207746

1. **Mr. Ali Nawaz Awan**
2. Mr. Muhammad Aslam Khan
3. Mr. Muhammad Hashim
4. Mr. Tahir Sadiq

Convener
Member
Member
Member

For information and necessary action with reference to agenda:-

1. **Secretary, Establishment Division**, Government of Pakistan, Islamabad with the request to attend the meeting along with all concerned; and provide 15 copies of the brief on the (ToR # i) for the advance study of Sub-Committee Members well before the meeting and also send a soft copy of the brief on email address: mehboob.gurmani@na.gov.pk
2. **Secretary, Cabinet Division**, Government of Pakistan, Islamabad with the request to attend the meeting along with all concerned; and provide 15 copies of the brief on the (ToR # ii) for the advance study of Sub-Committee Members well before the meeting and also send a soft copy of the brief on email address: mehboob.gurmani@na.gov.pk
3. **Section Officer (Council), Cabinet Division**, Government of Pakistan, Islamabad with the request to forward names, designations and CNIC numbers of the participants of meeting to the National Assembly Secretariat well before the meeting for their smooth entry into the Parliament House.
4. **Section Officer (Council), Establishment Division**, Government of Pakistan, Islamabad with the request to forward names, designations and CNIC numbers of the participants of meeting to the National Assembly Secretariat well before the meeting for their smooth entry into the Parliament House.