

NATIONAL ASSEMBLY SECRETARIAT

No. F.1(6)/2020-Ser

Islamabad, the 26th January, 2021

NOTICE

Subject: 3rd MEETING OF THE SUB-COMMITTEE OF THE STANDING COMMITTEE ON HOUSE & LIBRARY OF THE NATIONAL ASSEMBLY

Third meeting of the Sub-Committee of the Standing Committee on House & Library of National Assembly will be held on **Monday, the 1st February, 2021 at 11:00 a.m** in the Constitution Room, 2nd Floor, Parliament House, Islamabad under the Convener-ship of Mr. Sher Ali Arbab, MNA as per following agenda in accordance with its ToR(s):-

- I. Confirmation of the minutes of the previous meetings of the Sub-Committee held on 1st & 18th January, 2021;
 - II. **Chairman, Capital Development Authority, (CDA)** to brief on:-
 - a) the standardization proposed plan for the renovation of each family suites and Cafeterias of the Parliament Lodges and Govt. Hostel along-with estimated costs;
 - b) the proposed plan for the renovation/repair and for the stoppage of seepage/leakage of the building of the Parliament Lodges and Govt. Hostel along-with estimated costs;
 - c) the proposal for suitable place to relocate the existing cafeteria in the Parliament Lodges; and
 - d) the proposal for replacements of the lifts along-with estimated cost in the Parliament Lodges.
 - III. Briefing on the detailed expenditure incurred on the renovation/maintenance along-with items/articles provided in each family suite of the Parliament Lodges & Govt. Hostel from 1st January, to 31 December, 2020;
 - IV. Briefing on the total number of staff along-with their designation deputed in the Parliament Lodges and Government Hostel as follows:-
 - a) *total number of permanent staff;*
 - b) *total number of contract/contingent employees; and*
 - c) *total number of janitorial staff.*
 - v. *Briefing on the reasoning for demolishing the old servants quarters in the Parliament Lodges along with its approval.*
 - vi. **Director(P/Lodges and Govt. Hostel), CDA** to present report on:-
 - a) reasons for installation of Instant Geysers in the family suites of the Parliament Lodges; and
 - b) the expenditure incurred on the purchase of Instant Geysers along-with the number of Geysers that are operational.
 - vii. Consideration of utilization/work Plan for year 2020-2021.
2. Members are requested kindly to make it convenient to attend the meeting.



(ASIF ALI SHAH ZAIDI)

Section Officer(Ser)

Ph: 9103180

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|------|--------------------------------|-----------------|
| i. | Mr. Sher Ali Arbab, MNA | Convener |
| ii. | Ms. Nasiba Channa, MNA | Member |
| iii. | Ms. Aliya Kamran, MNA | Member |
| iv. | Ms. Kishwar Zahra, MNA | Member |

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Copy for information and necessary action with reference to agenda:-

1. **Secretary, Ministry of Interior**, R-Block Pak Sectt. Islamabad with the request to attend the meeting in person.
2. **Secretary, Ministry of Finance** -Q-Block Pak Sectt. Islamabad with the request to attend the meeting in person
3. **Chairman, Capital Development Authority(CDA)**, CDA Hqs, Islamabad with the request to attend the meeting in person alongwith all concerned with reference to agenda and also provide 15 copies of the Brief along-with a soft copy on e-mail: asif.zaidi1970@gmail.com (Urdu & English) at least 3 days before meeting for advance study of Committee Members.
4. Member(Engg), CDA, Islamabad with the request to attend the meeting
5. Member (Finance), CDA, Islamabad with the request to attend the meeting
6. DG(Services), CDA, Islamabad with the request to attend the meeting
7. DG(Design), Planning wing CDA, Islamabad with the request to attend the meeting alongwith all concerned.
8. **Director(P/Lodges & Govt. Hostel)**, CDA, Islamabad with the request to attend the meeting with reference to agenda and also provide 15 copies of the Brief along with a soft copy on e-mail: asif.zaidi1970@gmail.com (Urdu & English) at least 3 days before meeting for advance study of Committee Members.
9. Deputy Secretary(Council), Ministry of Finance, Islamabad with the request to provide brief (15 copies) to this Secretariat atleast three days before meeting and also furnish names of officers.
10. Section Officer(Council) Ministry of Interior, Islamabad with the request to provide brief (15 copies) to this Secretariat atleast three days before meeting and also furnish names of officers.

NATIONAL ASSEMBLY SECRETARIAT

1. Joint Secretary(Admn) with the request to attend the meeting

For information and necessary action to facilitate the holding of the subject meeting:-

1. **Director General (IT)**, National Assembly Secretariat, Islamabad with the request to place Notice on website and also SMS to Sub- Committee Members and depute an official along-with laptop for operating multimedia presentation.
2. **Joint Secretary (Finance)**, National Assembly Secretariat, Islamabad, along-with 5 copies of the Notice.
3. **Chief Cameraman**, National Assembly Secretariat, Islamabad.
4. **Drawing and Disbursing Officer**, National Assembly Secretariat, Islamabad.
5. **Medical Superintendent**, Federal Govt. Services Hospital, Islamabad, through In-charge Dispensary, Parliament House, Islamabad.
6. **Deputy Superintendent of Police (Security)**, Parliament House, Islamabad.
7. **Director (Coord)**, CDA, Parliament House, Islamabad to do needful through all the concerned relating to civil, electrical and other works
8. **Engineer In-charge**, SIS, National Assembly Secretariat, Islamabad.
9. **Superintendent Notice Office**, National Assembly Secretariat, Islamabad.
10. **Sergeant-at-Arms**, National Assembly Secretariat, Islamabad.
11. **Annunciation Cell (NA)**, National Assembly Secretariat, Islamabad.

Copy forwarded for information:-

1. Secretary to Hon'able Speaker, National Assembly Secretariat, Islamabad.
2. Director to Deputy Speaker, National Assembly Secretariat, Islamabad.
3. Sr. PS to Deputy Chairman, Senate Secretariat, Islamabad.
4. Sr. PS to Secretary, National Assembly Secretariat, Islamabad.
5. Sr. PS to Secretary, Senate Secretariat, Islamabad.
6. Sr. PS to Additional Secretary (Admn), National Assembly Secretariat, Islamabad.
7. Sr. PS to Additional Secretary (Committees), National Assembly Secretariat, Islamabad.

Copy also forwarded for information to:-

1. Attorney General for Pakistan, Islamabad
2. Accountant General Pakistan Revenues, Islamabad


(ASIF ALI SHAH ZAIDI)
Section Officer(Service)